

CAMROSE REGIONAL TRADE SHOW 2017

RULES AND REGULATIONS

MANAGEMENT

1. The management reserves the right to reject or prohibit exhibitors at their discretion or to relocate exhibits or exhibitors, when in their opinion such moves are necessary to maintain the character and/or good order of the show
2. The management reserves the right to make such changes, amendments and additions to the rules and regulations as shall be considered necessary to the proper conduct of the show. Interpretation of the rules and regulations shall rest with the management and their decision shall be final.
3. Approval of show management must be acquired prior to the distribution (for sale or promotion) of any food or beverage products.
4. In the event the building should be destroyed by fire or the elements or if any circumstances whatsoever should occur which might make it impossible for the management to permit exhibitors to occupy the premises or if the show be cancelled, the exhibitor shall pay for space only for the period the space was or could have been occupied by such exhibitor, and the management will be in no way responsible for any claims or damage, which might arise in consequence thereof. A refund of all monies received from the exhibitor will be made by the management in the event of this show not being held as proposed, and the management shall be released from any and all claims for damages or otherwise
5. **The management does not offer exclusivity to any exhibitor.**

EXHIBITOR

1. All cancellations must be received in writing. A refund will be issued for cancellations received by February 28th, 2017 less a 25% administration fee. There will be no refund for cancellations received on or after March 1st, 2017.
2. Booth decor shall be only as provided for in the contract or obtained from Superior Show Services.
3. All electrical wiring over and above that provided in the contract shall be at the exhibitor's expense.
4. It is agreed that the space shall not be sublet without written permission of the management.
5. For those exhibitors selling food/drinks - prior consent must be given from the Show Committee. Alberta Health Services rules and regulations must be adhered to, as well as the AHS forms submitted to them prior to the show. AHS will be on site prior to opening to inspect all booths. Forms are available on our website at www.cre.ab.ca and clicking the Tradeshow information.
6. No dogs are allowed in the CRE facilities at any time during the show - this include move-in and move out. NO EXCEPTIONS.
7. **Booth Restrictions: Each exhibit shall be installed so as not to obstruct the view of, or interfere with the exhibit of others. All exhibit structures, activities and material must be confined within the limits of the space purchased/assigned. Exhibitors that stretch the boundaries of space purchased or place products/displays outside of their purchased area (including demos) will have items removed by the show committee.**
8. The exhibitor will hold the management harmless from any damage, expense or liability, arising from any injury or damage to said exhibitor, his agents, servants or employees, or to the property of the said exhibitor occurring in the said building or the approaches and entrances thereto.
9. If the exhibitor fails to comply in any respect with the contract and rules and regulations, all rights of the exhibitor hereunder shall cease and terminate, and management may thereupon rent said space.
10. The exhibitor's property shall be placed on display and exhibited at his risk and the management assumes no responsibility for damage thereto. The exhibitor shall assume all responsibility for loss or damage to his property due to fire, theft, flood, lightning, earthquake, explosion, or any cause beyond the control of the management
11. All goods shipped to this show must be clearly marked with the name of the exhibitor. The management assumes no responsibility for loss or damage to goods before, during or after the show

12. The exhibitor is responsible for the placement and cost of insurance related to his participation in the show
13. **The exhibitor agrees that no display will be dismantled or goods removed during the entire show but will remain intact until closing. NOTE: No exhibits can move out of the building until 5:00 p.m. Sunday. At 4:00 p.m. when the show closes to the public our Show Services Contractor will be rolling up the aisle carpet and at approximately 5:00 p.m. exhibitors will be allowed to move out. For those exhibitors unable to completely remove his exhibit and equipment from the show building by 8:00 p.m. Sunday - permission must be granted by the Show Committee to allow completion by 12:00 noon the day following. NO EXCEPTIONS. Failure to do so, the exhibitor agrees to pay for such additional costs as may be incurred. Exhibitors are responsible for security of their exhibits upon closure of show at 4:00 p.m. on Sunday.**
14. Exhibitor is liable for any damage caused to building floors, wall or columns, or to standard booth equipment, or to other exhibitor's property. Exhibitor may not apply paint, lacquer, adhesive, or other coating to building columns or floors or to standard booth equipment without written permission of the management.
15. The exhibitor agrees to observe all Union Contracts and Labor Relations Agreement in force. Agreements between management and official contractors servicing this building or companies operating in the building in which the show will take place and to observe the labor laws of the jurisdiction in which the building is located. The exhibitor will not do anything directly or indirectly connected with his display which may be a violation of any law, bylaw, ordinance or regulation of any government body or which may be in violation of the regulation of the Canadian Fire Underwriters Association or any other similar body.
16. The exhibitor shall undertake to maintain qualified personnel in his display during the show hours.
17. Certificate of Insurance must be provided naming additional insureds as Camrose Regional Exhibition and City of Camrose for the period of March 9 to 13, 2017, inclusive.
18. Any harassment, abuse or disrespect from an exhibitor towards the show committee, volunteers, CRE Staff, or it's agents will not be tolerated and shall result in removal from the show/premises. Zero Tolerance Policy is in effect.
19. Full disclosure of all products and services in your booth must be submitted on the application form at time of entry. Failure to do so may result in removal of goods or services from you booth.
20. A Health & Safety Policy has been implemented by the Camrose Regional Exhibition, which all applies to all trade show vendors. Please ensure you have read the policy on our website as it does contain regulations in regards to move-in and move-out which there will be no exceptions made.