



Hello Performers and Musicians!!!

We would like to thank you all again for donating your time and talents for this year's festival.
Please ensure that you follow the instructions listed below:

1. For the safety and security of everyone, all doors other than the front entrance to the CRE need to be locked. If you have instruments and/or props that need to be brought in behind the stage, please organize a time with Siobhan Miller (780-672-3640) and the doors will be opened for you at **that set time**.
2. All **performers** and their **instructors** will get free admission for the day they perform so they can enjoy the festival **for free** as a thank you for performing!
 - All groups and individuals, **MUST** enter through the **southside red room door**, to change and/or get ready. You must drive **AROUND the building** to gain access. There will be a festival volunteer in the room for the performers to check in participants.
 - For the **convenience** of the performer's parents and/or siblings that have accompanied the performers to help in the red room, you will be able to purchase your tickets and get a hand stamp **right there in the red room** instead of having to go around to the front entrance. Again please **DO NOT** enter through the front doors or use the front parking lot (as per instructions above). It is the responsibility of (if applicable) the group leader to inform **ALL** participants of entry procedure.
 - We would also ask that participants be respectful while travelling through the building to the stage.

We are always trying to improve the festival and to do so we need feedback.
We welcome any comments, concerns, or suggestions to make our festival run efficiently.
Please call (780-672-3640) or email (siobhanm@cre.ab.ca) Siobhan Miller with these comments.
Your input will be greatly appreciated.

Thank you for donating your time and Talent



CAMROSE REGIONAL EXHIBITION

4250 Exhibition Drive, Camrose, Alberta T4V 4Z8

Phone (780) 672-3640 Toll Free: 1-800-296-8112 FAX: (780)672-8140

Please fill out the form below and either **e-mail, fax it or drop it off** at the Camrose Regional Exhibition!!

Entertainment Agreement

Please read, fill in (please print) and sign at the bottom. Be sure to keep a copy for your records.

<p>PLEASE PHONE OR FAX BEFORE NOVEMBER 1,2016</p>	<p><u>Time Schedule For the Stage</u></p> <p>Friday, November 25 12:30 pm – 8:30 pm Saturday, November 26 10:30 am – 7:30 pm Sunday, November 27 12:30 pm – 4:30 pm</p>
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Name of performer or group _____ agrees to perform at the 2016 Festival of Trees at the Camrose Regional Exhibition site.

How many performers are in your group. _____

Please indicate what dates and times are most convenient for you to perform. We will try to accommodate your request; however a change of day and/or time should be expected.

- 1) _____
- 2) _____
- 3) _____

Check off which length of time you need for your performance:

() 15 Minutes **OR** () 30 minutes

- It is agreed that the performing group or individual will donate their services **FREE OF CHARGE**
- It is agreed that the **FESTIVAL OF TREES** will provide:
 - Sound and lighting equipment
 - Stage and Chairs
- It is agreed the **ENTERTAINERS** will provide:
 - Music stands
 - any type of risers or properties they require
- **IT IS MUTUALLY AGREED THAT ALL ENTERTAINERS WILL SET UP AND REMOVE ANY RISERS AND/OR CHAIRS THAT ARE USED BY THEIR GROUP**
- Please note that **ONLY** performers and instructors are admitted free of charge
- All performers will arrive a **minimum** of 10 mins before their performance so we may start on time
- All performers will receive final instructions approximately 2 weeks before the Festival

Signature: _____ Print Name: _____

E-mail Address: _____ Date: _____

Phone: _____

For more information please contact Siobhan Miller at 780-672-3640 or siobhanm@cre.ab.ca

Thank you for donating your time and Talent