



Festival — OF — TREES

November 23, 24 & 25, 2017

Camrose Regional Exhibition
4250 Exhibition Drive,
Camrose, Alberta T4V 4Z8

Phone 780.672.3640 • Toll Free: 1.800.296.8112
FAX: 780.672.8140

Hello Performers and Musicians,

We would like to thank you all for donating your time and talents for this year's festival.

Please ensure that you follow the instructions listed below:

- For the safety and security of everyone, all doors other than the front entrance to the CRE need to be locked. If you have instruments and/or props that need to be brought in behind the stage, please organize a time with Ronda Shott (780-672-3640) and the doors will be opened for you at that set time.
- All performers and their instructors will get free admission for the day they perform so they can enjoy the festival for free as a thank you for performing!
- All groups and individuals, **MUST** enter through the south side red room door, to change and/or get ready. You must drive **AROUND** the building to gain access. There will be a festival volunteer in the room for the performers to check in participants.
- For the convenience of the performer's parents and/or siblings that have accompanied the performers to help in the red room, you will be able to purchase your tickets and get a hand stamp right there in the red room instead of having to go around to the front entrance. Again please **DO NOT** enter through the front doors or use the front parking lot (as per instructions above). It is the responsibility of (if applicable) the group leader to inform **ALL** participants of entry procedure.
- We would also ask that participants be respectful while traveling through the building to the stage.

We are always trying to improve the festival and to do so we need feedback. We welcome any comments, concerns, or suggestions to make our festival run efficiently. Please call (780-672-3640) or email (rondas@cre.ab.ca) Ronda Shott with these comments. Your input will be greatly appreciated!

Please fill out the form below and either e-mail, fax it or drop it off at the Camrose Regional Exhibition, before November 3rd.

ENTERTAINMENT AGREEMENT

Please read, fill in (please print) and sign at the bottom.
Be sure to keep a copy for your records.

Time Schedule For the Stage

Friday, November 23, 12:30 pm - 8:30 pm

Saturday, November 24, 10:30 am - 6:30 pm

Sunday, November 25, 12:30 pm - 4:30 pm

Name of performer or group _____ agrees
to perform at the 2017 Festival of Trees at the Camrose Regional Exhibition site.

How many performers are in your group _____
Please indicate what dates and times are most convenient for you to perform.

We will try to accommodate your request; however a change of day and/or time should be expected.

1) _____

2) _____

3) _____

Check off which length of time you need for your performance: (Note: We have changed the performance times to ½ hr. intervals -1 hr. intervals.) **Please inform us of "set up time" if not included in performance time.**

() 30 Minutes OR () 60 minutes

It is agreed that the performing group or individual will donate their services FREE OF CHARGE

It is agreed that the FESTIVAL OF TREES will provide:

- Sound and lighting equipment
- Stage and Chairs

It is agreed the ENTERTAINERS will provide:

- Music stands
- any type of risers or props they require

IT IS MUTUALLY AGREED THAT ALL ENTERTAINERS WILL SET UP AND REMOVE ANY RISERS AND/OR CHAIRS AND/OR PROPS THAT ARE USED BY THEIR GROUP

- Please note that ONLY performers and instructors are admitted free of charge
- All performers will arrive a minimum of 10 mins before their performance so we may start on time
- All performers will receive final instructions approximately 2 weeks before the Festival

Signature: _____ Print Name: _____

E-mail Address: _____ Date: _____

Phone: _____

For more information please contact Ronda Shott at 780-672-3640 or rondas@cre.ab.ca