



November  
23, 24 & 25, 2018

Camrose Regional Exhibition  
4250 Exhibition Drive,  
Camrose, Alberta T4V 4Z8

Phone 780.672.3640 • Toll Free: 1.800.296.8112  
FAX: 780.672.8140

Hello Performers and Musicians,

***We would like to thank you all for donating your time and talents for this year's festival.***

Please ensure that you follow the instructions listed below:

- For the safety and security of everyone, all doors other than the front entrance to the CRE need to be locked. If you have instruments and/or props that need to be brought in behind the stage, please organize a time with Ronda Shott (780-672-3640) and the doors will be opened for you at that set time.
- All performers and their instructors will get free admission for the day they perform so they can enjoy the festival for free as a thank you for performing!
- All groups and individuals, **MUST** enter through the south side red room door, to change and/or get ready. You must drive **AROUND** the building to gain access. There will be a festival volunteer in the room for the performers to check in participants.
- For the convenience of the performer's parents and/or siblings that have accompanied the performers to help in the red room, you will be able to purchase your tickets and get a hand stamp right there in the red room instead of having to go around to the front entrance. Again please **DO NOT** enter through the front doors or use the front parking lot (as per instructions above). It is the responsibility of (if applicable) the group leader to inform **ALL** participants of entry procedure.
- We would also ask that participants be respectful while traveling through the building to the stage.

***We are always trying to improve the festival and to do so we need feedback. We welcome any comments, concerns, or suggestions to make our festival run efficiently. Please call 780-672-3640 or email [office@cre.ab.ca](mailto:office@cre.ab.ca) with your feedback. Your input will be greatly appreciated!***

Please fill out the form below and either e-mail, fax it or drop it off at the Camrose Regional Exhibition, before November 2<sup>nd</sup>.

## ENTERTAINMENT AGREEMENT

Please read, fill in (please print) and sign at the bottom.  
Be sure to keep a copy for your records.

### Time Schedule For the Stage

(2 days only this year.)

Friday, November 23, 12:30 pm - 8:30 pm

Saturday, November 24, 10:30 am - 6:30 pm

Name of performer or group \_\_\_\_\_ agrees  
to perform at the 2018 Festival of Trees at the Camrose Regional Exhibition site.

How many performers are in your group \_\_\_\_\_  
Please indicate what dates and times are most convenient for you to perform.

We will try to accommodate your request; however a change of day and/or time should be expected.

1) \_\_\_\_\_

2) \_\_\_\_\_

3) \_\_\_\_\_

Check off which length of time you need for your performance: (Note: We have changed the performance times to ½ hr. intervals -1 hr. intervals.) **Please inform us of "set up time" if not included in performance time.**

( ) 30 Minutes OR ( ) 60 minutes

It is agreed that the performing group or individual will donate their services **FREE OF CHARGE**

It is agreed that the FESTIVAL OF TREES will provide:

- Sound and lighting equipment
- Stage and Chairs

It is agreed the ENTERTAINERS will provide:

- Music stands
- any type of risers or props they require

**IT IS MUTUALLY AGREED THAT ALL ENTERTAINERS WILL SET UP AND REMOVE ANY RISERS AND/OR CHAIRS AND/OR PROPS THAT ARE USED BY THEIR GROUP**

- Please note that **ONLY** performers and instructors are admitted free of charge
- All performers will arrive a minimum of 10 mins before their performance so we may start on time
- All performers will receive final instructions approximately 2 weeks before the Festival

Signature: \_\_\_\_\_ Print Name: \_\_\_\_\_

E-mail Address: \_\_\_\_\_ Date: \_\_\_\_\_

Phone: \_\_\_\_\_

For more information please contact Ronda Shott at 780-672-3640 or office@cre.ab.ca